DIU COLLEGE, DIU

Diu Higher Education Society, Diu

Fort Road, Diu – 362520 (U.T.)

Phone: (02875) 254115   Website: www.diucollege.ac.in

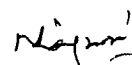No. DHES/DCD/ESTT/2015-16/ 130   Date: 20/05/2015

RECRUITMENT NOTICE

Diu Higher Education Society, Diu invites applications for the post of Principal for Diu College, Diu on deputation / short term contract basis for a period of two years.

Name of Post	Principal
No. of Post	1 (one)
Eligibility Criteria	**Essential:** i) Master's degree with at least 55% of marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognised University; ii) A Ph.D. Degree in concerned or allied or relevant discipline(s) in the Institution concerned with evidence of published work and research guidance; iii) Associate Professor or Professor with a total experience of fifteen years of Teaching or Research or Administration in Universities or Colleges and other Institutions of higher education; iv) A minimum score as stipulated in the API based PBAS, as set out in UGC regulation of 30th day of June, 2010 in Appendix III for direct recruitment of professors in colleges;
Pay Scale/Salary	Rs. 37400-67000 with AGP of Rs. 10000/- plus Special Allowances of Rs. 2000/-
Mode of Recruitment	On deputation / short term contract basis for a period of two years

GENERAL CONDITIONS:

1) The eligible candidates should submit the applications in prescribed format enclosed herewith along with self-attested photocopies of requisite documents and certificates on or before 10/06/2015. Please super scribe APPLICATION FOR THE POST OF PRINCIPAL on the envelope.
2) Incomplete applications/applications without necessary documents will summarily be rejected.
3) No correspondence will be entertained as regards incomplete and time barred applications. Canvassing in any form will lead to disqualification for the post.
4) The selected candidate will not have any rights to claim for permanent post in future. The contract appointment can be terminated at any time by the DHES, Diu.
5) The deputation will be governed by terms and conditions contained in Government of India, Ministry of Personnel Public Grievances & Pension, Department of Personnel and Training rules as amended time to time.
6) Any addendum/dedendum/corrigendum shall be posted on the website only.

Principal, Diu College &
Member Secretary, EC, DHES, Diu

Copy to:

1) All Head Offices of Diu/Daman.
2) NIC, Diu/Daman to upload on the website
3) The Education Department, Diu/Daman
4) The Registrar, Saurashtra University, Rajkot.

DIU COLLEGE, DIU

Diu Higher Education Society, Diu

APPLICATION FORM FOR THE POST OF PRINCIPAL

1) Name in Full:

2) Father's/Spouse's Name:

3) Date of Birth: ____/____/_____ Age (as on date): _____ Years _____ Months

4) Gender: Male/Female

5) Address:

6) Contact No.:

7) E-mail:

8) Nationality:

9) Marital Status:

10) Category: SC/ST/OBC/PH/OTHERS

11) Education Qualifications:

Examination/Degree	Subject(s)	University/Board	%age/Grade	Year
Matric/SSC				
Intermediate/HSC				
Bachelor Degree				
Master Degree				
M.Phil.				

Examination/Degree	Thesis Title	University/Board	Year of Award
Ph.D.			
Other Distinctions			

12) Post-Doctoral Research Experience:

Name of Institution	Designation	From	To	Experience (in years & months)

13) Full-time Teaching Experience:

Name of Institution	Designation	Status (Permanent/ Temporary/ Ad-hoc)	From	To	Experience (in years & months)

14) Administrative Experience:

Name of Institution	Designation	Status (Permanent/ Temporary/ Ad-hoc)	From	To	Experience (in years & months)

15) Present Employment Details:
   a) Whether you are currently employed: YES / NO

   (If yes, give details and attach supporting documents)

   b) Name of Employer:

   c) Position Held: Date of Appointment:

   d) Status (Permanent/Temporary/Ad-hoc):

ACADEMIC PROFILE

API score for the post of Principal is 400, which is to be calculated in accordance with UGC Regulations, 2010 (Category III) for direct recruitment for the post of Associate Professor and Professor attached herewith.

I certify that the points claimed on the basis of being the first, sole or corresponding author is based on the convention adopted by the journal/other publication.

1) Research Papers/Review Articles/Conference Proceedings:

Title with Page Nos.	Publication Type	Journal ISSN/ISBN No.	Refereed or Not	Publisher (City/Country) & Year of Publication	Sole/Co-Author	API Score

2) Research Publication (Books, Chapters, Edited Work, Articles, etc.):

Title of Book(s)	Publication Type	Journal ISSN/ISBN No.	Refereed or Not	Publisher (City/Country) & Year of Publication	Sole/Co-Author	API Score

3) Research Projects:

Title	Major/Minor	Period (in years & months)	Total Grant/Funding received (Rs.)	Name of Sponsoring/Funding Agency	Outcome of Project	API Score

4) Ongoing Consultancy Projects:

Title	Stream (Science/Arts/ Humanities/etc.)	Name of Awarding/Funding Agency	Amount mobilized in received (Rs.)	API Score

5) Completed Projects:

Title	Major/Minor	Funding Agency Acceptance (Yes/No)	API Score

6) Projects Output (Patent/Technology Transfer/Product/Policy Document):

Title	Project Output (Patent/Tech. Transfer/Product/ Policy Doc.)	National/International Level	API Score

7) Research Guidance:

Level of Guidance	No. of candidate(s) registered	Thesis Submitted (Nos.)	Degree Awarded (Nos.)	API Score
M.Phil.				
Ph.D.				

8) Project Guidance at undergraduate level:

Level of Guidance	No. of candidate(s) registered	No. of Years (supervision)	API Score
Undergraduate			

9) Training Courses (Refresher Courses, Methodology, Workshop, Training, Teaching-Learning Evaluation Technology Programmes, Soft Skills Development Programmes, Faculty Development Programmes):

Name of Course/Programme attended	Sponsoring Institution	Duration	API Score

10) Papers presented in Conferences/Workshop/Symposium:

Title/ Subject of Paper	Title/Subject of Conference/ Seminar/Workshop	Organizing Institution (with City & Country)	Conference/Symposia/ Workshop (National/International)	Proceedings published (Yes/No)	API Score

11) Invited/Special Lectures or Presentations at Conference/Symposia:

Title/Academic Session/ Subject	Organizing Institution (with City & Country)	Conference/Symposia/ Workshop (National/International)	Date of Lecture	Duration (in Minutes)	API Score

12) Total API earned:
13) Summary of Academic Performance Indicator:

Sr. No.	Criteria	API Score Claimed	API Score Distribution as per UGC guidelines (in % of total API Score)	API Score applicable as per UGC guidelines
1	Research Papers/Publications etc.		55 %	
2	Research Projects		20 %	
3	Research Guidance		10 %	
4	Training Courses and Conference/Symposia presentations		15 %	
	Total API Score		100 %	

MISCELLANEOUS INFORMATION

1) Computer Skills (e.g. Word Processing, Spread Sheet, Databases or any other specific software with familiarity level of Basic/Intermediate/Advance):

ICT Usage	Skills	Specialized Packages/Software	Familiarity

2) Mention your most significant contribution as a teacher (in about 100 words):

3) Mention your most significant research contribution in order of preference (in about 100 words):

4) Honors and Awards received (Please provide details) in chronological order:

5) Notable contributions, if any, beyond what has been mentioned above (Please provide details):

6)	Membership/Fellowship of Learned Bodies/Societies (Please provide details):

7)	Participation in Literary, Cultural or other activities (Please provide details):

8)	Mention your Vision for the College for next five years taking into consideration both academic and administrative aspect (in about 100 words)

9)	Briefly describe your administrative experience including your knowledge of relevant rules (Service Rules, Leave Rules, Disciplinary Rules, General Financial Rules, etc.) (in about 100 words):

10) Disclosure:
    a) Have you been debarred or punished for adopting unfair means in any Examination by the Institution/Board or University? **Yes/No**

    If yes, Specify:

    b) Have you at any time been convicted by court for any criminal offence? **Yes/No**

    If yes, Specify:

    c) Have you ever discharged/dismissed from any previous employment? **Yes/No**

    If yes, Specify:

11) Give three referees familiar with your Academic and Administrative work:

Full Name	Institutional Affiliation	Designation	Institutional Address	Contact No.	E-mail

12) Declaration:
I declare that the statements made and documents enclosed with the application for are true to the best of my knowledge and belief. If any information is found to be incorrect, my candidature is liable to be cancelled and that I may be subject to legal/disciplinary proceedings.

Date: _____

                                                (Applicant's Signature)

No Objection Certificate from Present Employer

Please indicate if NOC is not available: Yes/No

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/Organization has no objection to the candidature of the applicant being considered for the post for.

Name of Head of Institution:

Designation: Signature & Seal of Head of Institution:

Address: Place: Date:

API Score Card

Guidelines for calculating API Score for research and academic contribution as per UGC Regulations, 2010 (Category III)

Sr. No.	APIs	Faculties of Engineering/ Agriculture/Veterinary/Medical Sciences/Science	Faculties of Language Arts/ Humanities/Social Sciences/ Library/Physical Education/ Management	Max. points for University & College teacher position
III A	Research Papers/ Review Article	Research papers (in related area/subject) published in recognized and reputable journals and periodicals, having ISBN/ISSN numbers	Research papers (in related area/subject) published in recognized and reputable journals and periodicals, having ISBN/ISSN numbers	15/publication
	Conference Proceedings	Conference proceedings (in related area/subject) as full papers, etc. (Abstracts not to be included)	Conference proceedings (in related area/subject) as full papers, etc. (Abstracts not to be included)	10/publication
III B	Research Publications: Authored: Text/Subject or Reference Books	Text/Subject or Reference Books (in related area/ subject) published by International/National publishers/State and Central Govt. Publications with an established peer review system and ISBN/ISSN numbers.	Text/Subject or Reference Books (in related area/ subject) published by International/National publishers/State and Central Govt. Publications with an established peer review system and ISBN/ISSN numbers.	40/sole author; 30/co-author Text/Subject or Reference Book author.
	Edited: Text/Subject or Reference Books/Journals	Text/Subject or Reference Books/Journals edited (in related area/subject) and published by International/ National publishers/State and Central Govt. Publications with an established peer review system and ISBN/ISSN numbers.	Text/Subject or Reference Books/Journals edited (in related area/subject) and published by International/ National publishers/State and Central Govt. Publications with an established peer review system and ISBN/ISSN numbers.	20/sole editor; 10/co-editors
	Chapter in books	Chapter in Text/Subject or Reference Books (in related area/subject) or in edited knowledge based volumes published by International/ National publishers/State and Central Govt. Publications with an established peer review system or learned societies and ISBN/ISSN numbers. (Chapter in self-edited volume should not be considered)	Chapter in Text/Subject or Reference Books (in related area/subject) or in edited knowledge based volumes published by International/ National publishers/State and Central Govt. Publications with an established peer review system or learned societies and ISBN/ISSN numbers. (Chapter in self-edited volume should not be considered)	10/chapter
	Translated Books	Books translated (in related area/subject) and published by International/National publishers/State and Central Govt. Publications with an established peer review system and ISBN/ISSN numbers.	Books translated (in related area/subject) and published by International/National publishers/State and Central Govt. Publications with an established peer review system and ISBN/ISSN numbers.	20/sole translator 10/co-translator

	Popular article	Popular article (in related area/subject) in proceedings/ Newsletter of learned bodies/ societies or Newspaper article in area of interest.	Popular article (in related area/subject) in proceedings/ Newsletter of learned bodies/ societies or Newspaper article in area of interest.	10/article
III C	**Research Project**			
III C (i)	Sponsored Projects carried out/ongoing	Major Projects (as per the UGC project guidelines applicable on the date of sanction)	Major Projects (as per the UGC project guidelines applicable on the date of sanction)	20/each Project to PI 10/each to co-PI/joint PI
		Minor Projects (as per the UGC project guidelines applicable on the date of sanction)	Minor Projects (as per the UGC project guidelines applicable on the date of sanction)	15/each Project to PI 8/each to co-PI/joint PI
III C (ii)	Consultancy Projects routed to concerned Institutions carried out/ongoing	Amount mobilized with minimum of Rs. 10.00 Lakh	Amount mobilized with minimum of Rs. 2.00 Lakh	10/each
III C (iii)	Completed projects Quality Evaluation	Completed Project Report (Accepted from funding agency)	Completed Project Report (Accepted from funding agency)	20/each major project 10/each minor or innovative research project
III C (iv)	Project Outcome/Output	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30/each national level output or patent 50/each for international level
III D	**Research Guidance**			
III D (i)	M.Phil.	Degree Awarded only	Degree Awarded only	3/each candidate
III D (ii)	Ph.D.	Degree Awarded	Degree Awarded	10/each candidate
		Thesis submitted	Thesis submitted	7/each candidate
III D (iii)	Undergraduate Research Project Guidance	Project completed	Project completed	2/year
III E	**Training Courses and Conferences/ Seminars/ Workshop papers**			
III E (i)	Refresher courses, Methodology, Workshop, Training, Teaching Learning Evaluation Technology	Not less than two weeks duration	Not less than two weeks duration	20/each

	Programmes, Soft Skills Development Programmes, Faculty Development Programmes (Maximum 30 Points)	One week duration	One week duration	10/each
III E (ii)	Papers in Conferences/Seminars/Workshop Presentation of Research Paper (Oral/Poster)in:	International Conference	International Conference	10/each
		National	National	7.5/each
		Regional/State level	Regional/State level	5/each
		Local-University/College level	Local-University/College level	3/each
III E (iii)	Invited Lectures/ Special Lectures or Presentations for Conferences/ Symposia	International Conference	International Conference	10/each
		National	National	5/each
		Regional/State level	Regional/State level	3/each
		Local-University/College level	Local-University/College level	2/each

** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication "III A" and not under presentation "III E (ii)"

The parameters in table of Category-III (Research and Academic Contributions) shall have following capping in relation to the total API score claimed by the candidate.

Sub Category	Capping as % of API (for 100%)
III (A): Publications including books, research papers, etc.	55%
III (B): Research Projects	20%
III (C): Research Guidance	10%
III (D): Training Courses and Conference/Seminars/Workshops, etc.	15%